**February’s Board Agenda**

Call To Order – President Robin House  
Presidents Opening Remarks  
Board Appointed Officer Reports:  
Instruction Chairman: (S Coover)    
i.Approve Association Meeting schedule -2025(to include Draft date)  
ii.Report on Proposed Changes to Instructional Program  
iii.Report on Second Year Class and First Year Class(S. Coover)  
iv.Approval of Newly Certified Members  
v.Appointment of Ratings Chair  
vi.Report on 2024 Ratings (B. Duggan)  
vii.Approval of Ratings.  
Executive Secretary: (E Zapolski)  
i.Election of President Elect  
ii.BOD Meeting dates   
Feb26, Mar26, Apr23 , May 16, Sep 17  
iii.Set Date for Board Elections (Per Constitution)   
Oct 15, Oct 29  
iv.Set End Date when Candidates for BOD must submit their names to Nominating Committee:   
v.Set End Date when Candidates for Appointed Offices must submit their names to Executive Secretary   
vi.Present Standing Board Policies  
Treasurer: (J Gill)  
i.Presentation of Proposed Budget for 2025  
ii.Approve Budget  
iii.Appoint an Auditor to conduct Annual Financial Audit  
Assignment Secretary (T Ables)  
i.Reports on previous season assignment concerns  
ii.Assignment Policies for 2025 (Updates)  
iii.Appointment of Assistant Assignment Secretaries  
Survey Results (?)  
Constitution and By-Laws discussion  
Discussion on NEW Shirts( S. Coover)  
President’s Corner:  
Announcements:  
Present Standing & Ad HOC Committees to Board  
Approval of Standing Committees  
Adjourn